

# SCHOOLSHOP



## How it works

- Uniform can be ordered at any time day or night by logging on to [www.school-shop.co.uk](http://www.school-shop.co.uk)
- From the home page use the FIND MY SCHOOL drop down menu located top left below the main header.
- Click on the school name for your child's school and a new page will load listing all the product available.
- Add all the items you require to the shopping cart and proceed to checkout.
- We recommend you register because you'll be able to view previous order when you order in the future and the site will remember all your personal details so you don't have to provide these each time you order uniform.
- Once you have checked out and paid for the goods you need we'll process your order within 48 hours of being placed, however our working days are Monday to Friday so orders placed after 3pm on Friday won't be processed until the following Monday.
- We'll pick, check & pack your order then book it for delivery with our courier myHermes who deliver normally in 3-5 days from collecting the parcel from us.
- If your order is needed urgently you can call us on 01904 607331 to upgrade your delivery to next working day (subject to stock availability) there will be an additional charge of £5.10 for this express service.
- If you prefer not to order online you can place your order over the telephone by calling us on 01904 607331, this isn't any quicker then ordering online both methods take the same amount of time for your order to be delivered.
- Finally, our shop is open at Elvington, York where customers are welcome to call & purchase uniform. We are open Monday to Friday 8am to 5pm and during the summer holidays we will also be open from 10am to 3pm on Saturday.

Below is a map detailing our location:

